

Avita Community Partners  
Board of Directors Meeting Minutes

DATE: March 24, 2021	TIME: 7:00 PM
PLACE: Virtual and Teleconference available through Zoom	PRESIDING: Barbara Bosanko, Chair

Attendance

Seth Barnes, Jr.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sherry Estep	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sammy Reece	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Barbara Bosanko	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Deena Handy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jennifer Scalia	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Angie Brown	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Terry Hawkins	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Angela Whidby	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Peggy Brown	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Avery Nix	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Carol Williams	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Anne Davis	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Bruce Palmer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kent Woerner	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shelly Echols	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Penny Penn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alice Worthan	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Executive Team Member Attendance

Greg Ball	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lori Holbrook	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Mary Donna McAvoy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Cathy Ganter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Cindy Levi	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Hannah Quinn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items
Welcome & Call to Order	The March 2021 meeting of the Board of Directors was called to order by Barbara Bosanko at 7:00 PM after a Spotlight on Services was presented by Heather Nelson and her APEX team.
Determine Presence of a Quorum	A quorum was present with 13 members in attendance.
Approval of Agenda	Motion to approve the agenda was made by Angela Whidby ; second by Terry Hawkins. Motion carried
Approval of Minutes	Motion to approve the February 24, 2021 minutes was made by Angela Whidby; second by Shelly Echols . Motion carried.
Board Chair Report	N/A
CEO Report	<p>Cindy Levi reviewed the following in her report:</p> <ul style="list-style-type: none"> <li>• Crossover Day for the 2021 GA State Legislative Session was on March 8<sup>th</sup> and the Bills we are following due to their potential impact on our business that made it past crossover day include: Allowing APRNs to prescribe schedule II drugs in an emergency, the allowance to extend Telehealth options permanently, increases the pharmacist to pharmacy technician ratio from 3 to 4, grants permission for meetings to continue in a teleconference format during non-emergencies, allows for participation in an interstate licensure compact for social workers, professional counselors and LMFTs</li> <li>• We are still waiting on a final decision on the NOW and COMP Waiver rates that would help increase the pay rates for DSPs</li> <li>• DBHDD has agreed to extend our 1/12<sup>th</sup> payment through the end of the fiscal year</li> <li>• We are still waiting to hear about our payout amount on our COVID business interruption insurance claims</li> <li>• With the decline in Covid 19 numbers and an increase of vaccines available, Avita staff will be returning to clinics April 1 with clients returning May 1. Telehealth will still be available for those clients who choose not to receive treatment one on one</li> </ul> <p>Substantial completion is expected on Avita's BHCC by mid-April. We are hoping to begin the CSU transition to the new facility in June</p>
Financial Update	<p>Greg Ball reviewed the following in his report:</p> <ul style="list-style-type: none"> <li>• Consolidated Income Statement – we reported a surplus of \$51k for February (a 2.5% margin), YTD we are reporting a surplus of \$780k (a 4.6% margin).</li> <li>• Revenues – We are reporting a shortfall in revenue because of the reduced number of clients seen due to Covid; this is partially offset by the supplemental state and federal funding received. Our current year revenues are \$912K (or 5.1%) below our prior year levels</li> <li>• Expenses – Our expenses are \$1.3 million less than budgeted across all categories; our current year expenses are \$1.8 million or 10.1% below prior year levels</li> </ul>

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	<ul style="list-style-type: none"> <li>• In 2021 our expenses and revenues have both decreased from prior fiscal year; however, our expenses have declined at a greater rate than our revenue decline. The declines are attributable to the impact of the pandemic on our operations.</li> <li>• BHCC – Project to date, we have spent \$9 million (or 76.6%) of our total projected cost of \$11.8 million</li> <li>• Our Key Performance Indicators (KPIs) continue to exceed the targets established by DBHDD: <ul style="list-style-type: none"> <li>○ Cash on Hand – 99 days</li> <li>○ Current Ratio – 4.6:1</li> <li>○ Days of Covered Expenses – 193 days</li> <li>○ Long Term Debt Ratio – 0.14:1</li> </ul> </li> </ul>
Appointment of Nominating Committee	Seth Barnes, Jr., Shelly Echols and Deena Handy volunteered to serve on the Nominating Committee and Dana will contact them with further information
Request Board Governance Committee to review Bylaws	Cindy reported the following: Each year the Board Governance Committee is asked to review the bylaws at their April committee meeting. Any recommended changes are voted on during the July Board meeting
Announcements	N/A
Adjournment	At 7:36 PM Angela Whidby made a motion to adjourn the meeting; second by Kent Woerner, motion passed

Barbara Bosanko/DS  
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 Presiding Officer Signature

4/28/21  
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 Date Approved

Respectfully submitted,  
*Dana Sharitt*  
 Dana Sharitt  
 Recording Secretary